



NATIONAL PRODUCTIVITY COUNCIL

E-5, GIDC, Electronics Estate, Sector 26
Gandhinagar, Gujarat - 382028

Advt. No: NPC/GN/EN/2026/2

09/07/2026

INVITATION FOR QUOTATIONS FOR ENGAGEMENT OF A HYDROGEOLOGIST

1. ABOUT NPC

The National Productivity Council (NPC) is a national level organization to promote productivity culture in India. Established by the Ministry of Industry, Government of India in 1958, it is an autonomous, multipartite, non-profit organization with equal representation from employers' & workers' organizations and Government, apart from technical & professional institutions and other interests.

NPC teams up with its clients to work out solutions towards accelerating productivity, enhancing competitiveness, increasing profits, augmenting safety and reliability, and ensuring better quality. It provides reliable database for decision-making, improved systems and procedures, work culture as well as customer satisfaction both internal & external. NPC's services have bearings on economic growth and quality of life.

The Environment Group at NPC is engaged in providing a wide range of comprehensive services in the field of Environmental Protection through scientific management of Industrial Hazardous Waste, Municipal Solid Waste, Hospital Waste, Air & Water Pollution etc. Other services include Environmental Management System, Green Productivity, Geographical Information System (GIS), and Regional Environmental Planning.

For further details, please visit our web site: www.npcindia.gov.in

2. INVITATION FOR QUOTATIONS

NPC, Regional Directorate, Gandhinagar, invites quotations through email from eligible and experienced Hydrogeologists/Consultants/Firms/Organizations having expertise in hydrogeological investigations, groundwater assessment and groundwater contamination studies for providing professional services in connection with the project titled:

"Hydrogeological Investigation, Groundwater Contamination Assessment, Source Identification and Development of a Conceptual Groundwater Remediation Framework for Talod GIDC, Sabarkantha, Gujarat."

- The Bidders are advised to read this bid document thoroughly before submission. Online submission shall be deemed to have been completed after careful examination and full understanding of all terms, conditions, and implications.
- The following table provides information regarding the important dates of the Bid process. After the online opening of the Technical Bid, the results of qualification will be communicated, followed by intimation regarding the opening of the Price Bid.

Published Date	9 th July 2026
Submission Start Date & Time	9 th July 2026 from 12.00 Hrs.
Submission End Date & Time	20 th July 2026 up to 14:00 Hrs.
Technical Bid Opening Date & Time	20 th July 2026, 15:00 Hrs.
Financial Bid Opening Date & Time	To be intimated to technically qualified bidders.

3. QUOTATION SUBMISSION PROCESS

- Only Hydrogeologists possessing the prescribed qualifications and relevant experience in hydrogeological investigations shall be eligible.
- The Hydrogeologist/Agency needs to submit technical details and financial quotation for the above-mentioned work as separate attachments through email. (Separate attachments in PDF format).**
- Technical Bid is to be filled as per the format specified in Annexure-I with supporting documents.
- The Financial Bid is to be submitted as per the format specified in Annexure-II and must clearly specify the Professional Fees and applicable Taxes. **Please note that Hydrogeologist/Agency need to submit the financial quotation (in PDF file format) with password protection separately.**
- Both the documents (i.e. filled in Annexure-I and Annexure-II) should be**

submitted via mail to gandhinagar@npcindia.gov.in on or before the specified date and time (that is 20th July 2026 by 14 hours). Mail Subject may be mentioned as 'Advertisement Number (Advt. No: NPC/GN/EN/2026/2 dated: 9th July 2026)'.

- vi. **NPC (vide email id: gandhinagar@npcindia.gov.in) will seek the password for the financial bids, of those bidders who have been technically qualified.** The password of the financial bid is to be shared through return email only.
- vii. **Please note that no email (to share the financial bid password) will be sent from NPC if the agency fails to meet the technical criteria(s).**
- viii. For any query/clarifications with respect to the tender, you may kindly send email to our NPC office at **gandhinagar@npcindia.gov.in**
- ix. Even though proposal may satisfy the above requirements, the same may be disqualified for the following reasons:
 - If misleading or false representation of facts are made or deliberately suppressed in the information provided in the forms, statements, and enclosures of this document.
 - If they have a record of poor performance such as abandoning work, not properly completing the contract or financial failures/weaknesses.
 - If confidential inquiry reveals facts contrary to the information provided by the bidder or unsatisfactory performance in any of their previous engagement.
- x. All selected Hydrogeologists/Consultants/Firms/Organizations shall comply with the project monitoring and quality review guidelines as decided by NPC.
- xi. Any selected Hydrogeologist/Consultant/Firm/Organization may be debarred if the performance during the execution of project or compliance with the guidelines is found to be unsatisfactory.
- xii. **National Productivity Council reserves the right to accept or reject any or all the quotations either fully or partly at any stage without assigning any reason.**
- xiii. All the information collected during the process of study is strictly confidential and no part of the work is to be reported anywhere other than NPC.

4. SERVICES SOUGHT BY NPC

NPC, Regional Directorate, Gandhinagar intends to engage a qualified Hydrogeologist to provide professional consultancy services for carrying out hydrogeological investigations, groundwater contamination assessment, hydrogeological interpretation and technical support under the above-mentioned project.

Sl. No	Main Activity	Scope of Professional Services	Estimated Requirement
1	Hydrogeological Investigation	Carry out hydrogeological investigations including reconnaissance survey, geological and geomorphological assessment, hydrogeological mapping, inventory and geo-referencing of borewells/open wells, groundwater level measurements, determination of groundwater flow direction and hydraulic gradient, preparation of groundwater contour maps, development of conceptual hydrogeological model, hydrogeological interpretation, assessment of contaminant migration pathways and groundwater recharge/discharge characteristics.	Approximately 20–25 field days, or as required by NPC for successful completion of the assignment.
2	Technical Assessment	Interpretation of hydrogeological and groundwater quality data, preparation of hydrogeological maps, scientific assessment of groundwater contamination, source identification, participation in technical discussions and support in development of the Conceptual Remediation Framework.	Entire project duration
3	Reporting Support	Assist NPC in preparation and review of technical sections of the Draft and Final Reports relating to hydrogeology, groundwater flow, contamination plume and interpretation of hydrogeological investigations.	Entire project duration

5. TERMS AND CONDITIONS

1. The Hydrogeologist shall possess a bachelor's degree in Geology/Applied Geology/Hydrogeology/Earth Sciences or an equivalent qualification from a recognized University. A master's degree in the relevant discipline shall be desirable.
2. Minimum **10 years** of experience in hydrogeological investigations, groundwater assessment or groundwater contamination studies.
3. Experience of at least **three similar assignments** involving groundwater investigations for Government Departments, SPCBs, CPCB, CGWB, industries or reputed organizations.
4. The Hydrogeologist shall undertake field investigations personally and shall not assign the work to any other person without prior approval of NPC.
5. The Hydrogeologist shall coordinate with NPC officials throughout execution of the project.
6. The Hydrogeologist shall be available during the field investigations as per the schedule finalized by NPC.
7. The Hydrogeologist shall prepare groundwater contour maps, hydrogeological interpretation and conceptual hydrogeological model.
8. The Hydrogeologist shall assist NPC in interpretation of laboratory analytical results.
9. All reports, maps, drawings and technical outputs prepared during the assignment shall become the property of NPC.
10. All information obtained during execution of the assignment shall be treated as confidential.
11. NPC reserves the right to increase or decrease the scope of work.
12. The quoted lump-sum amount shall cover the complete scope of professional services described in this quotation document. The Hydrogeologist shall be required to undertake such field visits and technical inputs as may reasonably be required by NPC for successful completion of the assignment, without any additional financial implication to NPC.
13. The Hydrogeologist shall attend technical meetings with NPC and, if required, meetings with GPCB and/or the participating industries during the course of the assignment without any additional financial implication to NPC.
14. The Hydrogeologist shall maintain complete confidentiality of all technical information, field observations, analytical results and reports generated during the course of the assignment and shall not disclose the same to any third party without prior written approval of NPC, except where required by law.
15. The Hydrogeologist shall exercise due professional skill, care and diligence while carrying out the assignment in accordance with accepted hydrogeological practices and standards.
16. NPC reserves the right to terminate the engagement in case of unsatisfactory performance.
17. NPC reserves the right to award the work wholly or partly without assigning any reason.
18. NPC reserves the right to cancel the quotation process at any stage.

6. SELECTION CRITERIA

Technical evaluation based on:

- Educational Qualification
- Relevant Experience
- Similar Projects
- Experience in Groundwater Contamination Studies
- Experience with Government Organizations
- Financial Quote (L1) among technically qualified bidders.

7. DURATION

The Hydrogeologist shall be available during the project period (approximately five (5) months) as per the schedule finalized by NPC.

8. PAYMENT & OTHER TERMS

100% payment shall be released after satisfactory completion of the assigned work, submission of all technical deliverables and acceptance of the same by NPC.

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ANNEXURE-I (TECHNICAL BID DOCUMENT)

APPLICATION

(Please fill in the details as applicable to Hydrogeologist/Agency)

SL. NO.	DETAILS	DESCRIPTION
1.	Name of the Hydrogeologist/Agency	
2.	Qualification Specialization (Hydrogeology/Applied Geology/Geology/Earth Sciences) (Please provide copies of your degree certificates)	
3.	Registration (Please provide copy of your registration, if any)	
4.	Present Employer/Consultancy	
5.	Similar Assignments undertaken (Please share relevant work orders, completion certificates etc.)	
6.	Please enclose your latest CV	
7.	Details of Membership of Professional Bodies, if any	
8.	GST No. (if applicable, attach supporting documents)	
9.	PAN (attach supporting documents)	
10.	Details of Applicant's Account 1. Bank Name & Branch 2. Account Name	

SL. NO.	DETAILS	DESCRIPTION
	3. Account Number 4. IFSC (attach supporting documents)	
11.	List the survey equipment, field instruments, software (e.g., GIS, hydrogeological modelling software, GPS, water level indicators, etc.) and other technical resources available for carrying out hydrogeological investigations (wherever applicable).	
12.	Have you ever been blacklisted /debarred by any of the Government Undertakings/ Companies/Organizations, and if so, name of the Company as well as period of debarring and reasons thereof	
(Note: Please attach relevant documents like Degree Certificates, Work Order/Completion Certificate, GST/PAN, Experience, CV etc.) (Signature of authorized official & Seal)		

ANNEXURE-II (FINANCIAL BID)

(To be submitted in password protected file)

APPLICATION

(Please fill in the details for parameters specified in Section 4 of this Bid document)

Sl. No.	Description	Lump Sum Amount (₹) (Excluding GST)
1	Professional Charges for providing Hydrogeological Consultancy Services as per the Scope of Work specified in this Quotation Document, including field investigations, hydrogeological assessment, groundwater contour mapping, hydrogeological interpretation, technical inputs for groundwater contamination assessment, source identification, participation in technical discussions with NPC, and support in preparation/review of the Draft and Final Technical Reports.	
	GST (if applicable):	
	Grand Total (Including GST):	

Notes:

1. The quoted lump-sum amount shall be **inclusive of all professional fees, field visits, local travel, boarding, lodging, incidental expenses, report preparation and all other expenses** required for satisfactory completion of the assigned scope of work, excluding GST.
2. The quoted amount shall remain **firm and valid** throughout the duration of the assignment.
3. No additional payment shall be admissible for routine meetings, field visits, technical discussions, report preparation or other activities covered under the agreed scope of work, unless specifically approved in writing by NPC.
4. Any work beyond the agreed scope shall be undertaken only after prior written approval of NPC and on mutually agreed commercial terms.
5. **Quotation Validity: Minimum ninety (90) days from the date of submission.**

The password for the Financial Bid shall be shared only upon request from NPC after technical evaluation.

(Signature of authorized official & Seal)